

APPLICATION FOR ADMISSION AND REGISTRATION AGREEMENT

Child's Name: _____ Allergies: _____

Sex: _____ Age: _____ Date of Birth: ____/____/____ Home Phone: () _____

Child's Address: _____ City: _____ State: _____ Zip: _____

Mother's Name (Guardian): _____

Employer's Name and Address: _____

Daytime Phone: () _____ Cell Phone: () _____

Father's Name (Guardian): _____

Employer's Name and Address: _____

Daytime Phone: () _____ Cell Phone: () _____

Person (s) with legal custody of the Child: _____

Child's Physician: _____ Physician's Phone: () _____

Person to contact in case of emergency when parent/guardian cannot be reached:

Name: _____ Relationship to Child: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: () _____ Cell Phone: () _____

Name of any other school child attends: _____

Siblings, other children, or persons living in the home of the Child:

Name: _____ Relationship to Child: _____

YOUR SIGNATURE

RELATIONSHIP TO CHILD

DATE

Continued on back

PLEASE CHECK THE APPROPRIATE PROGRAM

- Tuition for the **2-day** program (2 & 3 year old class) is **\$140.00 per month**.
- Tuition for the **3-day** program (3 & 4 year old class) is **\$190.00 per month**.
- Tuition for the **3-day Pre-K program** (4-6 year old class) is **\$190.00 per month**
- Tuition for the **5-day Pre-K program** (4-6 year-old class) is **\$275.00 per month**.

The first installment is due with your application (September's payment). Thereafter, tuition is due by the 1st of each month, beginning with October 1st and ending with May 1st. Payment by check is preferred. **Please make your check payable to House on the Rock Family Church (or H.O.T.R.)**. Any returned check is subject to a surcharge of \$25.00. Each child is considered on a first come basis. ***A place is reserved for a child when the office receives the first full tuition installment.*** A ten percent discount will be deducted from the tuition if the yearly tuition is paid in full before the first day of class.

A registration fee of \$25.00 per child is due at the time of registration with a maximum of \$30.00 per family. A 10% discount is offered for the younger child's tuition when families have more than one child enrolled. A 15% discount is applied to the youngest child's tuition when families have more than two children enrolled.

Thirty days written notice must be given to the school if a child is to withdraw from enrollment. Parents are responsible for each month's tuition. If tuition has not been received by the 5th, a \$10.00 late fee will be charged. If tuition is not received by the 15th, then the child will not be permitted to return to school until the tuition is paid in full. The school's budget and teacher's salaries are based on full enrollment; therefore, compensation cannot be given for absences of any length.

In order to assure that the new families clearly understand the procedures and policies of **Seeds of Faith Preschool**, each family will receive an enrollment package. Each parent/guardian is required to read the policies, keep a copy, and sign both the policy agreement and the release form. The medical form, vaccine schedule, and first aid/emergency information must all be completed and submitted on or before the first day of school.

"I agree to the above tuition schedule and want to enroll my child in **Seeds of Faith Preschool**. I understand that I will receive an enrollment/policy package and will be expected to sign a policy agreement and release form. All the information in this application is true to the best of my knowledge."

"I also understand that **Seeds of Faith Preschool** is an outreach of House on the Rock Family Church which is a Christ centered, full gospel, nondenominational church."

Parent/Guardian signature: _____ Date: _____

For Office use only:

Date received _____ **Amount** _____ **Check #** _____